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Instructions for Use Sales Tax Exemption Documents

Print out the Texas Sales and Use Tax Exemption Certification

Fill in the information for the Seller (name, street address, city, ZIP code),

Description of items

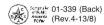
Read the certification statements and sign as Purchasers. In Title write your HPJC title If you are certifying sales tax exemption for an organization for which HPJC holds funds, write your organizational title, your group or organization name and the words "with fiscal sponsor HPJC."

For Example: Transition Houston, Member

with Fiscal Sponsor HPJC

Enter the date.

If the vendor or seller requests more information, you may furnish a copy of the IRS letter shown on the third page.



Name of purchaser, firm or agency

Texas Sales and Use Tax Exemption Certification

This certificate does not require a number to be valid.

Houston Peace and Justice Center
Address (Street & number, P.O. Box or Route number)

PU B0X 66234		713 900-4752
City, State, ZIP code		
Houston, TX 77266		
I the number of party along the control of the cont	ana may magnet of calca and	use tower (for the numbers of towells
I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable		
items described below or on the attached order or inve	oice) from:	
Seller:		
Observation	City State 71	D ando:
Street address:	City, State, Zi	P code:
Description of items to be purchased or on the attached or	rder or invoice:	
1 		
3 -2-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3		
Purchaser claims this exemption for the following reason:		
Items are for non-profit organization sponsored use.		
. 		
		-
I understand that I will be liable for payment of all state and	local sales or use taxes wh	ch may become due for failure to comply with
the provisions of the Tax Code and/or all applicable law.		
lunderstand that it is a criminal offense to give an exemption ce	ertificate to the seller for taxab	le items that I know, at the time of purchase.
will be used in a manner other than that expressed in this certifi		
from a Class C misdemeanor to a felony of the second de		
nom a ciass o misuemeanor to a relong of the second de	gree.	
Durchesey	Title	D-t-
Purchaser	Title	Date
sign here		
NOTE: This certificate cannot be issued f	for the purchase, lease, or r	ental of a motor vehicle

Phone (Area code and number)

This certificate should be furnished to the supplier.

Do <u>not</u> send the completed certificate to the Comptroller of Public Accounts.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

170 (b) (1) (A) (vi)

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201 DEPARTMENT OF THE TREASURY

Date: AUG 14 2003

HOUSTON JUSTICE & PEACE CENTER PO BOX 66234 HOUSTON, TX 77266 Employer Identification Number:
76-0565621
DLN:
17053186734043
Contact Person:
STEPHEN D SEOK ID# 31125
Contact Telephone Number:
(877) 829-5500
Public Charity Status:

Dear Applicant:

Our letter dated May 1, 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Bastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G Lerner

Director, Exempt Organizations

Rulings and Agreements

Letter 1050 (DO/CG)